



KANKAKEE COMMUNITY COLLEGE  
District 520

September 16, 2025

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Orr at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. William Orr, Chair  
Mr. Michael Proctor, Vice Chair  
Mr. Brad Hove, Secretary  
Mrs. Catherine Boicken  
Mr. Eric Peterson  
Mr. Todd Widholm

Also attending in person were:  
Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff

There was no public comment. There was no change or amendment to the published agenda.

**APPROVAL OF MINUTES**

The recording secretary presented the minutes from the August 19, 2025 Public Bond Hearing for approval. Motion was made by Mr. Proctor and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Peterson, Proctor, Widholm  
ABSTAIN: Hove, Orr  
Motion Carried

The recording secretary presented the minutes from the August 19, 2025 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Peterson, Proctor, Widholm  
ABSTAIN: Hove, Orr  
Motion Carried

**APPROVAL OF EQUIPMENT PURCHASE FOR PHASE III MANUFACTURING TRAINING ACADEMY (MTA)**

The administration recommended the Board approve an equipment purchase from Snap-on Industrial in the amount of \$258,089.24 for Phase III of the Manufacturing Training Academy (MTA). Motion was made by Mrs. Boicken and seconded by Mr. Hove to approve the equipment purchase as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Widholm, Orr  
Motion Carried

**APPROVAL TO PROCEED WITH CONSULTING SERVICES FOR INTERIOR SIGNAGE AND WAYFINDING**

The administration recommended the Board approve the proposal from Cardosi Kiper Design Group, Inc. to provide consulting services through the bidding process for the college's interior signage and wayfinding plan for the Riverfront campus for a fee of \$123,150, plus reimbursable expenses. Motion was made by Mr. Hove and seconded by Mr. Peterson to approve the request to proceed with consulting services as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Orr  
NAY: Widholm  
Motion Carried

**APPROVAL OF ILLINOIS DEPARTMENT OF COMMERCE & ECONOMIC OPPORTUNITY LEASE AGREEMENT**

The administration recommended the Board approve an agreement with the Illinois Department of Commerce & Economic Opportunity for the period November 1, 2025 through October 31, 2026 at a rate of \$0 per month for the one-year lease term. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to approve the lease agreement as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Widholm, Orr  
Motion Carried

**APPROVAL OF A RESOLUTION PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$5,300,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS FOR THE PURPOSE OF INCREASING THE WORKING CASH FUND OF THE DISTRICT, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE PROPOSED SALE OF SAID BONDS TO THE PURCHASER THEREOF**

The administration recommended the Board approve the resolution providing the issue of said bonds and the levy of a direct annual tax. Motion was made by Mr. Proctor and seconded by Mr. Hove to approve the bonds issuance and levy as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Widholm, Orr  
Motion Carried

**INFORMATION**

VP Nugent gave a KCC Foundation update to the Board. The Foundation's growing endowment enabled an historical number of scholarship awards this year. Recent successful events included the scholarship lunch and the 30<sup>th</sup> reunion of the 1995 NJCAA national championship women's basketball team. The college received a mobile EV charger as a gift from Gotion, and STEM students have taken over management of it.

VP Cooper gave a Fall 2025 Census Day enrollment report to the Board. She noted an increase in head count and credit hours, as well as an increase in retention and completion.

Dr. Boyd gave his report to the Board. The college's respiratory therapist program received accreditation from the Commission on Accreditation for Respiratory Care (CoARC). The trustees were encouraged to view the newly installed courtyard lighting.

Trustee Peterson gave his ICCTA report to the Board. Last week, the ICCTA hosted a seminar in Springfield with a presentation by ICCB's executive director Brian Durham. Dr. Boyd shared the seminar materials with the trustees. The ICCTA will host a governance training institute in November in Naperville. He reminded the trustees that they are required to complete trustee training this year.

#### **APPROVAL OF SHORT-TERM INVESTMENTS**

The administration presented short-term investments totaling \$5,500,000.00. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the investments as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Widholm, Orr  
Motion Carried

#### **APPROVAL OF FINANCIAL REPORTS**

The administration presented the Reconciled Cash Report for July 31, 2025 and the Investment and Financial Summary Report for August 31, 2025. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Widholm, Orr  
Motion Carried

#### **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$9,430,389.72, fourteen (14) purchase order requisitions over \$10,000, and five (5) special bills totaling \$3,999.67 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Widholm, Orr  
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Widholm, Orr  
Motion Carried

The Board went into closed session at 5:49 pm. The Board returned at 5:51 pm. Motion was made by Mr. Hove and seconded by Mr. Peterson to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Widholm, Orr  
Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS AS DISCUSSED IN CLOSED SESSION**

The consent agenda items as discussed in closed session were presented for approval. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve the September 16, 2025 Consent Agenda Action Items 1-3 as follows:

- (1) Approval of Employment Matters (including new employment, voluntary retirement, and voluntary resignation)
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Business Partnerships Contracts

On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Widholm, Orr  
Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board meeting at 5:52 pm was made by Mr. Widholm and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor, Widholm, Orr  
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chair

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Secretary